

Attachment: F

Business Mentor Lesson Plan Template

We will have employability skills lessons on a two year rotation; we will get through 6 lessons a year plus an introduction and conclusion lesson for a total of 8 sessions. All lessons will be based on the **Employability Skills Framework**; linked below.

<https://cte.ed.gov/initiatives/employability-skills-framework>

Year 1 (23-24)	Year 2 (24-25)
<ul style="list-style-type: none">• Introduction Session• Worksheet (Sept)	<ul style="list-style-type: none">• Introduction Session• Worksheet (Sept)
<ul style="list-style-type: none">• Lesson #1: Punctuality• Worksheet (Oct)	<ul style="list-style-type: none">• Lesson #1: Taking the Initiative• Worksheet (Oct)
<ul style="list-style-type: none">• Lesson #2: Personal Qualities: Self-Discipline & Positive Attitude• Worksheet (Nov)	<ul style="list-style-type: none">• Lesson #2:• Worksheet (Nov)
<ul style="list-style-type: none">• Lesson #3: Workplace Skills: Communication• Worksheet (Dec)	<ul style="list-style-type: none">• Lesson #3:• Worksheet (Dec)
<ul style="list-style-type: none">• Lesson #4: Applied Academic Skills: Counting Back Change• Worksheet (Jan)	<ul style="list-style-type: none">• Lesson #4:• Worksheet (Jan)
<ul style="list-style-type: none">• Lesson #5: Interpersonal Skills: Teamwork and Conflict Resolution• Worksheet (Feb)	<ul style="list-style-type: none">• Lesson #5:• Worksheet (Feb)
<ul style="list-style-type: none">• Lesson #6: Critical Thinking Skills• Worksheet (March)	<ul style="list-style-type: none">• Lesson #6:• Worksheet (March)
<ul style="list-style-type: none">• Conclusion Session• Slideshow (April)	<ul style="list-style-type: none">• Conclusion Session• Worksheet (April)

The lessons will consist of various activities and are subject to change each year based on student, advisor and business mentor feedback. **Students are to place any worksheets given out during a session in their Career Binders, Business Mentor section.**